

## FAMILY RECOMMENDATION LETTER

### \*Requirements to fill out this form.

It is mandatory that this referral is provided by a family that belongs or used to belong to the School. If this is the case, please state it at the bottom of this form. **For Altamira International School it is very important that referrals you submit regarding applying families, comply with the school's profile. We trust your criteria.** In case you don't know personally the applicant family, we kindly request not to fill out this form and contact us directly.

### PERSONAL DATA OF PEOPLE INVOLVED IN ANSWERING THIS FORM

- If you belong to our school, please submit the following information:

Father's name: \_\_\_\_\_

Mother's name: \_\_\_\_\_

Name of Student(s):

Grade:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- If your son/daughter is one of our graduated alumni, please submit the following:

Student's name:

Promotion:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- If you are not a member of our school but have a bond with us, please specify which:

\_\_\_\_\_  
\_\_\_\_\_

### INFORMATION ON APPLICANT FAMILY

#### FAMILY WHICH YOU RECOMMEND

\_\_\_\_\_

#### DO YOU KNOW THIS FAMILY?

YES

HARDLY KNOW THEM

NO

#### HOW DO YOU KNOW THIS FAMILY?

\_\_\_\_\_



**WHAT KIND OF TIES YOU HAVE WITH THEM?**

FAMILY: \_\_\_\_\_

FRIENDSHIP: \_\_\_\_\_

WORK: \_\_\_\_\_

HARDLY KNOW THEM: \_\_\_\_\_

COMMERCIAL: \_\_\_\_\_

OTHERS: \_\_\_\_\_

NEIGHBOR: \_\_\_\_\_

**DO YOU KNOW THEIR ECONOMIC ACTIVITIES?**

DAD: \_\_\_\_\_

MOM: \_\_\_\_\_

**DO YOU KNOW WHERE THEY ACTUALLY LIVE?**

City: \_\_\_\_\_ Address: \_\_\_\_\_

**DOES THIS FAMILY, IN YOUR OPINION, COMPLY WITH ALTAMIRA PRINCIPLES?**

YES

NO

HARDLY KNOW THEM

**YOU MAY USE THIS ADDITIONAL SPACE TO INCLUDE ANY INFORMATION ABOUT THIS FAMILY THAT YOU CONSIDER FIT:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURE AND PERSONAL DATA OF WHO IS GIVING THIS INFORMATION:**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

**Thanks for submitting your recomendation. We will contact you to verify the information you have submitted. Feel free to contact us to the following email address: [admisionesnido@altamira.edu.co](mailto:admisionesnido@altamira.edu.co) - [admisionespreescolar@altamira.edu.co](mailto:admisionespreescolar@altamira.edu.co) [admisionesprimaria@altamira.edu.co](mailto:admisionesprimaria@altamira.edu.co) - [admisionessecundaria@altamira.edu.co](mailto:admisionessecundaria@altamira.edu.co) Tels: 3853172 – 3853577 Nido: Ext 313 – 309 Preschool: ext 108 – 114 Elementary: ext 109 – 113 Middle & High School: ext 101 – 125.**